



## Lived Experience Partner

### Position Description

#### About the role

The Lived Experience Partner is part of the co-design process to develop capacity building tools that will see people with disability take steps toward moving out of nursing homes and group homes into housing that meets their needs and preferences. This role will be fully supported by the team at all stages of the project including mentoring. The role reports to the Program Manager and sits within the Lived Experience team.

#### About Summer Foundation

Established in 2006, the key aim of the Summer Foundation is to change human service policy and practice related to young people in nursing homes.

The Summer Foundation utilises a range of strategies to influence health, housing, aged care and disability service policy and practice related to this target group.

If you are looking for an opportunity where you can make a difference, work collaboratively with committed and passionate people, we encourage you to join our team.

#### Why we exist

The Summer Foundation exists to permanently stop young people with disability from being forced into residential aged care, ensuring people with disability have access to the support required to be in control of where, how and with whom they live.

#### How will we know we've succeeded

This problem can be solved, we are doing legacy work, and we are well on track to achieving what we set out to do. In 5 years we expect the Summer Foundation will have achieved its purpose. We will regard this as '*job done*' when the systems, policy settings and markets consistently enable people with disability to live where, how and with whom they choose; experiencing choice and control equal to people without disability.

#### Our workplace

We have staff working all across Australia, however our head office is located in Box Hill, Victoria. To meet some of our staff and watch a short clip about our organisation, please go to:

<https://www.summerfoundation.org.au/staff/>

*The Summer Foundation has flexible and supportive work practices. We encourage and welcome people with lived experience of disability to apply.*

## Role details

<b>Position</b>	Lived Experience Partner
<b>Team</b>	Lived Experience Team
<b>Direct reports</b>	Nil
<b>Reports to</b>	Program Manager
<b>Status</b>	Casual (\$200.86 per day, 5.5 hours)
<b>Project Duration</b>	Project will run from November 2020 to June 2021
<b>Location</b>	Virtually
<b>Last updated</b>	October 2020

## About the team

The Lived Experience Team supports the organisation to advocate for better policy and practice by ensuring that the development of information and resources is informed by lived experience. We are committed to supporting people with lived experience to share their experiences and insights and finding new ways for them to lead our work.

## Key responsibilities

### General Project Admin

- Reading materials and briefs in preparation for workshops
- Reviewing and giving feedback on information shared in workshops
- Review existing tools and suggest ways that material could be improved

### Project Work

- Participating in scheduled online workshops/discussions
- Participating in an informal conversation post-workshops with facilitator to reflect on learnings
- Regularly communicate with project lead about progress on project
- Use your lived experience to contribute to projects across Summer Foundation and Housing Hub projects such as video content, co-design sessions, feedback on content, development of web-resources etc.

### General

- Other duties as requested by Manager
- Remain flexible to changing work priorities and organisational needs

## Skills, experience & Requirements

### Skills & experience

- Have experience of living in a nursing home or group home (Essential)
- Have experience of moving into more independent housing (Essential)
- Use your creativity to developing tools and share your own ideas
- Communication skills in the method that works for you (verbal or non-verbal methods, using a speech-generating communication device or support person).
- Organised and able to meet deadlines

### Requirements

- Applicants for this role must be an Australian Citizen or have a valid, legal right to work in Australia
- Police Check prior to commencement (Support will be provided during this process and confidential chats can be had if this is a barrier to applying)
- Applicants must live in Victoria

## Core capabilities

### Teamwork

- Able to listen to others' perspectives and take this into account when making decisions; during brainstorming activities and designing new tools you will share your ideas.
- Can work alongside and learn from others
- Co-operates within the team and across teams
- Supports team decisions and puts team goals ahead of personal goals

### Reliability

- Communicate and work with the team if any changes happen (eg. Internet fails, unwell, unable to complete set work etc.)
- Takes personal responsibility for job performance
- Completes work in a timely and consistent manner

### Problem Solving

- Reflects on problems by gathering and organising all relevant information
- Shares ideas for new solutions

### Planning and Organizing

- Plans and organises tasks and work responsibilities to achieve objectives

***Summer Foundation is an equal opportunity employer, we know that strength comes with diversity and encourages applicants from a diverse range of backgrounds to apply. We don't discriminate on the basis of age, race, religion, sexual orientation, gender identity or disability.***

## How to apply:

- Apply online at <https://www.summerfoundation.org.au/get-involved/job-opportunities/>
- Answers to the following questions (respond by either applying online online, speaking to us over the phone, or video recording them):
  - a. Why would you like to be part of this project?
  - b. How do you feel your experience will help develop tools that support others to consider moving? (eg. I have an acquired brain injury/spinal cord injury/disability as a result of an accident. Due to this I have had to change where I live, I have lived experience & can assist others who are considering moving)
  - c. What is important to consider when developing tools for people with acquired brain injury or spinal cord injury?
  - d. Tell us about a time when you have needed to be flexible and adjust how you have approached a situation.
  - e. Thinking outside the box is a fantastic way to approach the development of any new tool. Tell us about a time when you have had to think about and share your own ideas with others.
  - f. Do you have experience of living in a nursing home or group home and/or have experience of moving into more independent housing?

If you require any further information or assistance applying for the role please reach out to Brigid O’Flaherty on 03 9894 7006 or email [peersupport@summerfoundation.org.au](mailto:peersupport@summerfoundation.org.au).

## Summer Foundation Principles

The Summer Foundation’s principles include:

working as a team | we understand, respect and support the contributions and experience of our colleagues. We understand how our individual contribution fits, and we feel confident and empowered to make our best contribution. We embrace and value diversity in our workplace.

a healthy approach to communication | We come to discussions prepared and ready to contribute. The how, why and by who of decision making is known and understood. The right people are in the right conversations. Our conversations are healthy, respectful, robust at times and safe.

shared clarity and commitment to purpose | We all have a strong, shared understanding of our ‘why’. Our ‘Why’ is central to our strategy, decision making and actions.

working authentically | People with lived experience are central to our work and we purposefully and professionally incorporate this experience and expertise in our work. We focus closely on the impact of our work, and we strive to always deliver work to the highest standard.

a smart responsible and considered approach | We invest in efficient, continuously improving processes, and prioritise time for learning and reflection. We celebrate our successes and promote having fun at work. We work in a way that respects our environment.

## Safety

All employees must comply with the Summer Foundation Occupational Health & Safety policy. Employees are also encouraged to attend environmental training, and raise any local issues, environmental incidents, ideas and improvements to their manager.