



Practice Coordinator:

QLD Hospital Discharge and Housing project – Position Description

Employment Type: 1.0 FTE (Negotiable)

Term: Fixed term contract to 31 December 2020

Location: Based at Anzac Square community hub, Brisbane

Reports To: Executive Manager – Practice

Works With: Summer Foundation teams, Health and Hospital Services (HHSs),
Housing networks

Purpose

The purpose of this position is to build relationships and skills within discharge planning in the evolving NDIS environment, focused on three HHSs in SE Qld: Metro South, West Moreton and Gold Coast.

The role, with team support will:

- contribute to the organisation's work in building the capacity of health services to achieve positive hospital discharge outcomes and sustainable housing opportunities for people with disability and complex support needs;
- deliver training, mentoring and resources for hospital discharge planning teams, based on best practice discharge for NDIS participants;
- Oversee the completion of housing needs and preferences documentation for patients over the life of the project;
- Work with housing policy and housing matching teams in Summer Foundation in collating and reporting on new housing demand identified in the project
- Participate in the Leaving Hospital Well Community of Practice.

The Summer Foundation has a systems change approach to reducing the number of young people entering aged care. This role contributes to systems change through gathering local insights and knowledge about the operation of hospital discharge practices at a local level to feed into research, policy and advocacy work.

Responsibilities & Duties

- Local coordination of engagement activities with key Health Services staff, for the purpose of completing successful needs analyses.
- Contribute to customised program and resource design to address identified gaps in skills and knowledge about NDIS processes, and promote a collaborative discharge approach for patients with complex support needs awaiting discharge;
- Assist patients to identify suitable vacancies through on-line platforms such as The Housing Hub
- Facilitate process for patients to connect to appropriate housing options
- Deliver training, mentoring and consultancy advice to discharge planning workforce across the three HHSs, supporting a 'train the trainer' approach where possible, to create a sustainable discharge for health providers in working with NDIS participants;
- Implement training evaluation and contribute to project documentation and reporting
- Recruitment of membership to the Leaving Hospital Well' 'community of practice', contributing content and overseeing effective networking and communication.
- Provide insights into the development of policy advice and papers that support improved outcomes for young people with complex support needs leaving hospital.
- Prepare written information and resources for presentation and dissemination across health networks;

Skills & Experience

Essential Experience & Skills

- Experience working directly with people with disability who have complex and high support needs, particularly those who are in hospital, shared supported accommodation, residential aged care (RAC) and/or at risk of entry to RAC.
- An undergraduate allied health degree such as social work, occupational therapy, speech pathology, neuropsychology, psychology, or equivalent experience.
- More than 2 year's experience working in the disability, health or welfare sectors.
- A working knowledge of the NDIS, its framework, structure and practice.
- Demonstrated capacity to engage with allied health and clinical care health staff.
- Advanced problem-solving skills, including a pro-active approach to individual problems, through to systemic advocacy.
- Experience in training and mentoring other professionals in the area of disability/health.
- Evidence of ability to work collaboratively in a team environment.
- Professional presentation and excellent communication skills.
- Willingness to travel interstate and stay overnight where required
- Current police check.
- Meets requirement for Queensland Health protocol on Vaccine Preventable Disease screening

- Current drivers licence and own vehicle, or equivalent capacity to travel.
- Demonstrated commitment to advocating within a human rights framework.

Desirable Experience & Skills

- A proactive attitude and passion for achieving better outcomes for people with disability in the health system.
- Strong knowledge of hospital discharge practice and the NDIS;
- Confidence in using Microsoft Office products in a MAC environment, shared web workspaces and information sharing platforms.

Additional requirements

- Hold, or be willing to undertake and pass, a Victorian Working With Children Check.
- Employment subject to National Police History Check

Values

The successful applicant's values will match those of the Summer Foundation. The Summer Foundation's values include:

- **Vision:** We are creative, innovative and resourceful. We continually strive to be the best
- **Integrity:** We act with integrity and honesty in everything we do
- **Communication:** We communicate openly by exchanging information and actively listening to all stakeholders
- **Team Spirit:** We value and recognize the contribution of our colleagues, both locally and globally. We enjoy working together to achieve outstanding results and total job satisfaction
- **Corporate Responsibility:** We act responsibly within our community and care for the environment

Other Relevant Information

The position description is indicative of the initial expectation of the role and subject to changes to Summer Foundation goals and priorities, activities or focus of the job.

People with disability are encouraged to apply. Lived experience is valued by the organisation and looked upon favourably.

We offer

- Salary Packaging
- Flexible working hours
- Supportive and collaborative team environment
- Stimulating and modern office facilities

About the Summer Foundation

Established in 2006, the key aim of the Summer Foundation is to change human service policy and practice related to young people in nursing homes. The Summer Foundation utilises a range of strategies to influence health, housing, aged care and disability service policy and practice related to this target group.

The Summer Foundation's five key strategies to preventing young people being forced to live in nursing homes are:

Research – Data collection and analysis to provide an evidence base for problem solving

Storytelling – Support people with lived experience to share their journeys and perspectives

Prototypes – Designing, testing and evaluating new solutions

Capacity Building – Share information and best practice with stakeholders

Policy Influence – Shape thinking and change decisions of governments



What policy change do we want?

There are four key areas that must be addressed to resolve the issue of young people in nursing homes in Australia.

1. Those in RAC or at risk of RAC entry have NDIS plans which support and reflect their goals
2. Significantly increase the volume and range of high quality, accessible and affordable housing
3. Health, disability and other systems communicating and collaborating to support discharge to community living
4. Define the challenges and explore solutions to barriers that limit access to primary and community health services