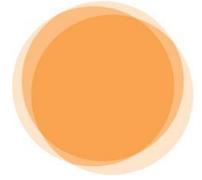


Project Coordinator – Person-Led Housing Solutions



Position Description

Employment Type:	Full-time (1.0 FTE)
Term:	12 month fixed-term contract
Location:	Brisbane
Reports To:	Housing Matching Manager
Works With:	Housing Matching Team, <i>Leaving Hospital Well</i> project stakeholders, housing providers.

Housing Matching Team

The Housing Matching Team has been established to create and scale up a social enterprise within the Summer Foundation.

Our vision is to create a place where people with disability can realise the possibilities of a home and have a range of options to choose from when finding the right home for them. The housing matching team will play a key role in ensuring the effectiveness of the disability housing market by:

1. increasing awareness of, and access to, housing options for people with disability
2. providing a means for people with disability to find appropriate housing and connect with housing providers in order to exercise choice over where they live and who they live with, and to promote their independence
3. providing an efficient way for housing providers to connect with people with disability to promote their properties so they are tenanted

The Housing Matching team leads two key products;

1. www.thehousinghub.org.au is an online platform where housing seekers can search and connect with available properties that meet their needs and accessibility requirements.
2. The *Tenancy Matching Service* assists SDA Providers to promote their SDA properties and find tenants who will likely meet the SDA eligibility criteria and be suitable long term tenants.

We have the privilege of supporting people to find the home that is right for them, which is often a truly life changing experience.

The Role

The *Project coordinator – person-led housing solutions* is a new role in the Tenancy Matching Service team. The Summer Foundation is leading an innovative project in collaboration with other agencies. This project will identify people with disability in hospital who require specific housing solutions and work with stakeholders to address a timely and smooth discharge to suitable and age appropriate housing in the community.

Building on the experience and knowledge gained through our tenancy matching work for SDA housing providers, this new role will undertake a person-led approach, working with the person with a disability first, to identify their individualised housing solutions and then liaise with relevant stakeholders (hospital staff, housing providers, community organisations etc) to support the individual to make it happen.

The Project Coordinator will need to identify person-centered housing solutions through the housing market including; rental, home ownership, customised modifications, renovations, or specialist disability accommodation (SDA). The Project Coordinator will need to identify an individual's eligibility for NDIS funding, their support needs, life goals, community connections, and their aspirations for social and economic participation, which all must be considered when supporting a person to develop the right housing option for them.

Responsibilities & Duties

- As identified by the project reference group, the development of tools and processes that enable hospital staff to assist individuals to articulate their housing needs and preferences.
 - Mapping of current housing sector - the opportunities and barriers
 - Design and write up of proposed approach
 - Development of all tools and resources required for continued roll out
 - Delivery of the approach and review of effectiveness
 - Final report on effectiveness of approach, future improvements, case studies etc.
- Work with people with disability who have complex needs and their informal and formal support networks, to articulate their housing preferences and identify all possible housing solutions.
- Deliver engagement activities with housing providers, including group presentations where applicable, to identify and/ or create suitable housing options aligned with the individual's preferences.
- Support the individual and their informal and formal supports (Family, Allied Health professionals, support coordinators, planners etc) to ensure that, where a solution is identified, a timely transition to new housing is realised.
- Liaise with relevant stakeholders in relation to the development of housing plans for the purposes of determining their SDA eligibility.
- Cultivate strong individual relationships with patients, their families, their informal and formal support staff and key stakeholders of the project team.

- Collect information about market need and community demand.
- Provide professional reporting of the project's outcomes, including the challenges and successes, to the project's reference group.
- Participate in regular meetings, including planning meetings, with Summer Foundation Housing Matching team, and the *Leaving Hospital Well* project reference group.
- Other tasks as required

Skills & Experience

Qualifications

- Allied Health or disability relevant qualifications and / or relevant experience
- Employment subject to National Police History Check

Experience

- Previous experience in the disability sector working with people with complex needs
- Community engagement experience including networking and stakeholder engagement.
- Knowledge of the NDIS and SDA housing environment (desirable)
- Experience in housing vacancy management (desirable)

Skills

- Advanced technical knowledge of Google Drive and Microsoft Office Suite
- Confident public speaker
- Excellent verbal, written and presentation skills
- Organised and able to meet deadlines

Core Competencies

The successful applicant's values will match those of the Summer Foundation. The Summer Foundation's values include:

- **Vision:** We are creative, innovative and resourceful. We continually strive to be the best
- **Integrity:** We act with integrity and honesty in everything we do
- **Communication:** We communicate openly by exchanging information and actively listening to all stakeholders
- **Team Spirit:** We value and recognize the contribution of our colleagues, both locally and globally. We enjoy working together to achieve outstanding results and total job satisfaction
- **Corporate Responsibility:** We act responsibly within our community and care for the environment

Other Relevant Information

The position description is indicative of the initial expectation of the role and subject to changes to Summer Foundation goals and priorities, activities or focus of the job.

People with disability are encouraged to apply. Lived experience is valued by the organisation and looked upon favourably.

We offer

- Salary Packaging
- Flexible working hours and work location
- Supportive and collaborative team environment

About the Summer Foundation

Established in 2006, the key aim of the Summer Foundation is to change human service policy and practice related to young people in nursing homes. The Summer Foundation utilises a range of strategies to influence health, housing, aged care and disability service policy and practice related to this target group.

The Summer Foundation's five key strategies to preventing young people being forced to live in nursing homes are:

Research – Data collection and analysis to provide an evidence base for problem solving

Storytelling – Support people with lived experience to share their journeys and perspectives

Prototypes – Designing, testing and evaluating new solutions

Capacity Building – Share information and best practice with stakeholders

Policy Influence – Shape thinking and change decisions of governments



What policy change do we want?

There are four key areas that must be addressed to resolve the issue of young people in nursing homes in Australia.

1. Those in RAC or at risk of RAC entry have NDIS plans which support and reflect their goals
2. Significantly increase the volume and range of high quality, accessible and affordable housing
3. Health, disability and other systems communicating and collaborating to support discharge to community living
4. Define the challenges and explore solutions to barriers that limit access to primary and community health services